

# Third Party Data Protection Declaration

## Ugland Marine Services (UMS)

As Ugland Marine Services (UMS) is committed to respecting the individuals' privacy, The Company would like to inform you about the Third Party Data Protection Declaration. This declaration applies to the personal data UMS may gather in connection with business activity and the products and services provided and sets out the basis on which personal data will be processed.

### **What information is collected?**

UMS collects information that is provided by you directly whether by filling in forms, face-to-face, by phone, by letter, e-mail or otherwise. This information includes full name, business or personal contact details (address, home and mobile telephone number), job position / title and area, location.

### **Why does UMS process personal data?**

Personal data is stored for the following purposes:

- For legitimate interest, including:
  - o To receive services from suppliers and manage and monitor the companies relationship with suppliers.
  - o To effectively and efficiently administer and manage the business operation, for example in relation to contract negotiation and specification.
  - o To market products and services to customers and potential customers appropriately
  - o To undertake security and compliance monitoring, including of communication to detect, investigate and resolve information, cyber and security threats, compliance with policies, procedures and/or applicable law and regulation.
- To establish, exercise or defend legal rights or for the purpose of legal proceedings.

### **Who has access to personal data?**

Personal data is disclosed to our employees that have a need them for the purposes described in this notice. Personal data may also be shared with third parties including service providers (for example providers of our electronic data storage services), professional advisors (for example law firms, auditors) or contractors for providing their services to UMS. Personal data may also pass to other organizations to assist in fraud prevention and detection including, but not limited to, the police or any regulatory or government authority.

### **How does UMS protect personal data?**

UMS has taken, and will continue to take, appropriate technical and organizational measures to protect all employee personal information from destruction, loss, or unauthorized alteration, destruction, disclosure or access.

### **For how long does UMS keep your personal data?**

UMS will keep your personal information:

- For as long as required by law
- Until we no longer have a valid reason for keeping it
- Until you request us to stop using it.

### **Your rights**

As a Data Subject, you have a number of rights. You can:

- Access and obtain a copy of your personal data on request;
- Require the organization to change incorrect or incomplete data;
- Require the organization to delete or stop processing your data for example when the data is no longer necessary for the purposes of processing; and
- Object to the processing of your data where UMS is relying on its legitimate interests as the legal ground for processing.

If you would like to exercise any of these rights, please contact [personvern@jjuc.no](mailto:personvern@jjuc.no)